

MIDDLETOWN SOUTH FIRE DISTRICT ADDITION

Milestone Construction Services LLC



09-A Drywall & General Trades Trade Package Scope of
Work Summary
2/15/24

General Scope of Work Requirements – By affixing his/her initials the Trade Contractor acknowledges they have included the following (for any items not included, please provide an explanation as to why):

Included **Initials**

Y / N _____

- 1.0 This scope of work is intended to define, but not limit the work to be performed under this contract. The Trade Contractor shall include but is not limited to, all necessary design, labor, materials, accessories, equipment, hardware, tools, layout, engineering, supervision, hoisting, scaffolding, packaging, trucking, freight, delivery, permits, insurance, applicable taxes, and all other services required for the full and complete performance of this trade and all related Work for this project in strict accordance with the contract Documents including this scope of work and the Drawings and Specifications.

Y / N _____

- 1.01 Trade Contractor represents that they are familiar with and have the expertise in the performance of their trade. Further, the Trade Contractor knows of, and agrees to, the project requirements for premium quality consistent with a first-class installation and work in accordance with the best practices of the trade, industry and Drawings and Specifications.

Y / N _____

- 1.02 The Contract Documents, including the Specifications and Drawings, are scope documents which do not necessarily indicate or describe all of the work required to complete and full performance of this trade work. Trade Contractor must provide all design and engineering work as specified and necessary to produce a final working and completely operational design (including details) taking into consideration the design intent, economy, fabrication and installation schedules.

Y / N _____

- 1.03 The Trade Contractor understands that site conditions and existing structures require close coordination. The Trade Contractor shall coordinate and cooperate with Milestone Construction and all other trade contractors. The Trade Contractor shall be responsible for any field measurement(s) prior to fabrication.

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|------|---|-------|-------|
| | | Y / N | _____ |
| 1.04 | The Trade Contractor has examined the Drawings and Specifications that have been provided and are basing their cost proposal solely on the Contract Documents without taking into consideration any value of engineering prior to the review and approval by Milestone Construction Services and/ or the Project Design Team. | | |
| | | Y / N | _____ |
| 1.05 | The General Building Permit will be provided by others. All other permits, fees, and licenses required are to be provided by the Trade Contractor, if required solely for this Trade Contractor. | | |
| | | Y / N | _____ |
| 1.06 | The Trade Contractor shall fully comply with all the current applicable federal, state and local regulations, including those of Occupational Safety and Health Administration (OSHA) and Department of Labor. | | |
| | | Y / N | _____ |
| 1.07 | The Trade Contractor shall be fully responsible for attending weekly Construction Project Manager Meetings, at a recurring day and time to be determined by the Project Team. | | |
| | | Y / N | _____ |
| 1.08 | Trade Contractor shall be responsible to schedule a weekly toolbox safety meeting and is to be attended by the Trade Contractor's labor force. A copy of the attendance sheet shall be forwarded to MCS on a weekly basis. | | |
| | | Y / N | _____ |
| 1.09 | Trade Contractor shall be responsible for daily clean-up and disposal of all associated debris stemming from their work or that of their subcontractors to designated trash bins and dispose of in exterior dumpsters. Dumpsters will be supplied by MCS. | | |
| | | Y / N | _____ |
| 1.10 | Trade Contractor shall be responsible to furnish a complete submittal package for review and approval by the Project Team / Design Team to include but not | | |

limited to; product data, shop drawings, cut-sheets, samples for verification and selection etc.

Y / N _____

- 1.11 Trade Contractor shall be responsible for maintaining a record set of As-Built Drawings to be turned over to the Owner's Representative at the completion of the Project.

Y / N _____

- 1.12 The Building will remain operational through the course of the construction project. The Trade Contractor shall make every effort to minimize disruptions to the normal day-to-day operations of the building during the course of construction.

Y / N _____

- 1.13 Trade Contractor shall visit the site prior to submitting his/her bid for the construction work to become fully aware of all existing conditions that could affect the trade Contractor's ability to complete his/her work.

Y / N _____

- 1.14 Trade Contractor shall be responsible for all cutting and patching required to complete his/her work.

Y / N _____

- 1.15 Any deviations from the Contract Documents (plans and specs) shall be requested in writing by the contractor and require written approval from the Architect and / or Engineer. Where product names are specified on the Contract bid documents, the Trade Contractor may elect to substitute an equal product for review/ approval by the Architect/Engineer/Owner's Rep, it is up to them to qualify if the substituted product is an approved equal.

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|------|--|-------|-------|
| | | Y / N | _____ |
| 1.16 | Trade Contractor shall be responsible for all rigging of new equipment as required to complete the project. This may require a rigging plan to be submitted for approval prior to the work taking place. Contractor shall coordinate with Owner's Representative. | | |
| | | Y / N | _____ |
| 1.17 | Trade Contractor shall provide proof of liability and property insurance to the MCS. All deductibles shall be paid by the Trade Contractor in the event of a claim. Insurance certificates shall be furnished by the Trade Contractor prior to them commencing work. | | |
| | | Y / N | _____ |
| 1.18 | Trade Contractor shall warrant and guarantee all work and materials for a period of (1) one year from final acceptance by the Owner. | | |
| | | Y / N | _____ |
| 1.19 | Do not scale drawings for dimensional purposes. Drawings are diagrammatic Trade Contractor shall determine all pertinent dimensioning in field. Should dimensioning questions and/or errors arise, please consult Architect/Engineer for clarifications prior to commencing with construction. | | |
| | | Y / N | _____ |
| 1.20 | Trade Contractor shall acknowledge all Scope of Work Requirements even if they do not specifically pertain to their trade. | | |
| | | Y / N | _____ |
| 1.21 | Trade Contractor Acknowledges That This Is A Prevailing Wage Labor Rate Project. | | |

2.0 09-A Drywall & General Trades Trade Package Scope of Work

Y / N _____

2.0.1 Trade Contractor is Responsible for Labor, Furnishing, and Installing all Required Materials for their Respective Trade Work.

Y / N _____

2.0.2 Trade Contractor is Responsible for Specified Interior Doors and Hardware (Hollow Metal & Flush Wood). (Refer to Drawings)

Y / N _____

2.0.3 Trade Contractor is Responsible for Necessary Signage (Parking & Building). (Refer to Drawings)

Y / N _____

2.0.4 Trade Contractor is Responsible for Operational Partition Wall and Hardware. (Refer to Drawings)

Y / N _____

2.0.5 Trade Contractor is Responsible for Specified Toilet, Bath and Laundry Accessories. Accessories Include but Are Not Limited to: Grab Bars, Soap Dispensers, Paper Towel Dispenser, Waste Receptacles Etc. (Refer to Drawings for More Information)

Y / N _____

2.0.6 Trade Contractor is Responsible for Quantity of (1) Each Fire Extinguisher and Fire Extinguisher Cabinet. (Location TBD)

Y / N _____

2.0.7 Trade Contractor is Responsible for Drop-Box Pass-Through Chute. (Refer to Drawings and Details for More Information)

Y / N _____

2.0.8 Trade Contractor is Responsible for Interior & Exterior Wood Window Trim. (Refer to Drawings)

Y / N _____

2.0.9 Trade Contractor is Responsible for Tax Office Window PVC Trim & Brackets. (Refer to Drawings)

Y / N _____

2.0.10 Trade Contractor MUST Include all Bullet Point Items Called Out on Bid Package Outline Summary in their Quote.

SUBMITTED BY:

COMPANY: _____

SIGNATURE: _____

NAME: _____

TITLE: _____

DATE: _____